Excerpt from: "Guidelines on the Use of Artificial Intelligence in Teaching and for Study Activities" – University of Florence

Note: This document is an excerpt from the University's full guidelines, which should be read thoroughly.

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5. Guidelines for Students

5.1 Permitted Uses
Students may use AI only for the purposes and in the ways explicitly indicated by the instructor for the educational activities included in the course. For example, if the instructor allows the use of generative AI to generate initial ideas on a topic, the student must limit the use of AI to this purpose and cannot use it to entirely create the content of the assignment. If the instructor provides no guidance on the use of AI technologies for the educational activities of the course, this means that their use for such activities is not permitted.

If unauthorized use occurs due to a feature of the tool itself that automatically performs a function (e.g., automatic grammar correction), the student must inform the instructor. Unauthorized use, or use that contradicts the instructor's indications regarding course activities, will be dealt with according to the University's educational regulations.

Use Cases:
a) The activity required by the instructor allows the use of AI to generate initial ideas on a specific topic. The student complies with this instruction but realizes during the process that the tool could also help improve the research of information. In this case, the student must explicitly ask the instructor whether AI may also be used for this additional activity, and must follow the instructor's directions.
b) The student is accustomed to using generative AI tools to support their study activities, assuming that there are no restrictions. In this case, the student's behavior may conflict with the University's educational regulations. The student is required to consult these regulations and verify the AI uses permitted by the instructor in their course by reading the syllabus.

5.2 Responsibility
If students use AI tools in line with what is indicated by the instructor, they are solely responsible for the content generated through AI. Therefore, they must adhere to the General Principles described in paragraph 3. In addition, they must verify the accuracy of the content produced by comparing it with reliable academic sources and must correct any mistakes or inaccuracies. Any use of generative AI that leads to avoiding one's own responsibilities in the learning process is considered a violation of academic integrity. Students must be aware that submitting work created entirely or largely by generative AI as their own is considered a form of plagiarism.

Use Cases:
a) A student uses generative AI to draft a report on a certain topic, as permitted by the instructor. However, the document contains inaccuracies that the student does not notice due to lack of quality control. The student remains responsible for this uncritical and unedited use and must accept the consequences of their behavior.
b) A student engages in improper use, for example, by relying on AI to complete quizzes that are a prerequisite for progressing in the course, which constitutes a practice of e-cheating. This behavior will be assessed based on the University's educational regulations.

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